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ABSTRACT

Compiled for educators of adults who need to continue their own professional development, this publication identifies the variety and scope of educational resources related to adult and continuing education which are available at Syracuse University. Following a section delineating aids to accessing information about adult education, these resources are described: (1) the School of Education's adult education area: (2) the Library of Continuing Education: (3) the E.S. Bird Library book collection, pamphlet file, media collection, dissertation collection, Educational Resources Information Center, search services, liberal adult education collection, and manuscript archives: (4) Syracuse University Publications in Continuing Education: (5) the Arents Research Library photograph and oral history collection: (6) the visiting educators of adults program; (7) adult education awards: (8) research projects and grants: (9) the Clearinghouse of Resources for Educators of Adults; (10) programs for adults at Syracuse: (11) the Metropolitan Syracuse Committee for Adult Education: and (12) adult education organizations. A list of publications related to Syracuse University resources for educators of adults is also provided. (FM)

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Resources for Educators of Adults

Syracuse University Resources in Adult Education

Alexander N. Charters

U S DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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IR008088

RESOURCES FOR EDUCATORS OF ADULTS

SYRACUSE UNIVERSITY RESOURCES IN ADULT EDUCATION

Compiled by

Alexander N. Charters

(MS7)

SYRACUSE UNIVERSITY
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September 1979

ALEXANDER N. CHARTERS
ADULT ED. — LIB. OF C. E.
SYRACUSE UNIVERSITY

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RESOURCES FOR EDUCATORS OF ADULTS

Syracuse University

I

INTRODUCTION AND SCOPE

Syracuse University is a pioneer in the development of information resources for educators of adults. This program has been planned, developed, implemented and continually evaluated on the basis of a firm commitment by the university, which has provided intellectual, operational and financial support. Individuals, governments, agencies, foundations, associations and other organizations have also provided collections as well as substantial financial and other forms of support.

The purpose is to provide resources to educators of adults and for the many adult education and related programs within Syracuse University and its broader community, as well as to educators of adults and agencies in New York State, and with limitations in the United States and other countries. It is concerned with resources for the development of both the theory and practice of the comprehensive field concerned with the education of adults--world wide.

The developments at Syracuse University are considered in the total context of adult education. They have been developed according to a plan devised by the author. They are based on the premise that the development and enhancement of the education of adults in the immediate and long term futures

depends on the commitment, characteristics and competencies of the educators of adults.

Included as educators of adults are: program and other administrators; supervisors; deans; directors; counselors; librarians, and other support personnel; teachers, faculty and students of adult education; community developers; community educators; research workers; policy makers; legislators; and board members of adult education agencies. The concept of adult education as used for this program includes continuing education, recurrent education and community education.

The educators of adults are practicing and studying within the concept of adult education in the context of lifelong education. They have many roles and titles and accordingly are not always identified with or identifiable as educators of adults.

These educators of adults may be engaged part-time and full-time; may be paid or provide volunteer services; may or may not be career oriented; and may or may not have had pre-entry training. All of them, however, have a need to continue their own professional development as educators of adults. This development requires a blend of theory and practice as well as a blend of study and experience.

Each educator of adults should have an individual learning plan for which each one should assume individual responsibility. It should be in accord with needs, interests, objectives, learning styles and mission in the context of the

specific society and environment of the adults.[1] To facilitate the achievement of the plan, learning resources must be identified, disseminated and evaluated.

The scope and extent of resources is now substantial and is being added to at an accelerating rate. A major concern is to enable the educators of adults to have easy access to these resources. Educators of adults are practicing and studying on a continuing basis, often independently, and usually with only modest attention to advanced study or research.

The resources must also be accessible at the right time and in the right place. Accordingly, an array of alternative opportunities should be accessible for educators of adults to continue learning.

The resources for educators of adults include a variety of formats such as: human; print; media; audio; visual; films; cassettes; microfiche; microfilm; documents; books and photographs as well as automated and manual bibliographic systems. It is noted that resources might include both items and/or information about items.

Topics of Information Resources[2]

Information resources for educators of adults may be considered in the following topics:

Part I. The Context of Resources

A. Who are the Educators of Adults?

B. The Need for Professional Development

C. Information Resources for Educators of Adults as Learners

D. Languages and Resources

E. Copyright

F. Finances

Part II. Categories of Service

A. Identifying and Monitoring Information Needs of Users

B. Information and Resources Base

1. Identify resources
2. Select resources
3. Acquire resources
4. Process resources

C. Dissemination of Information and Materials

1. Some elements of dissemination
2. Personnel
3. Structure and organization
4. Facilities and equipment

Part III. Evaluation

Part IV. Accessibility

II

AIDS TO ACCESS

To take full advantage of the resources that are available, it was considered necessary to develop some ways to assist the educators of adults to obtain access.[3]

As aids were developed they were continually tested in practice primarily with users. They were also suggested, examined and tested by educators of adults themselves, by information science specialists, and by other knowledgeable and interested persons in several countries.

Each of the aids is basically simple and easy to use individually and together.

Four documents have been developed at Syracuse University as a base for obtaining access to resources for educators of adults.

A. Resources for Educators of Adults - Categories of Resources

B. Resources for Educators of Adults - Descriptive Subject Headings, with Some Sub-headings

C. Resources for Educators of Adults - an Alpha-Numeric Code Bibliographic

D. Resources for Educators of Adults - Bibliographic/ Annotation Form

Each of the documents is:

1. A simple, practical and usable way to cope with the acquisition and retrieval for the user of items of literature and other resources.

2. Based local, national and international experiences.

3. Tested and validated by users.

4. Related to established systems such as: Library of Congress card catalog; Dewey Decimal card catalog; ERIC; Clearinghouse of Resources for Educators of Adults at Syracuse University (sponsored by New York State Education Department); Library of Continuing Education.

5. Stated in the English language.

A. Categories of Resources

The list of categories of Resources was decided upon after consultation with interested persons including: educators of adults; librarians; information science specialists and users. The list of categories includes print and non-print as well as all other types of resources such as human expertise.

The categories are used as a basis for the Alpha-Numeric code. The code is used in the International Handbook of Resources for Educators of Adults and other Syracuse University Publications in Continuing Education (SUPCE).

The Categories of Resources are:

A. Social Instruments

AA Legislation
AB Policy Statements

B. Institutions

BA Archives and Manuscripts
BB Documentation Centers
BC Groups and Committees (Advisory)
BD Libraries
BE Organizations and Associations
BF Professional Development Programs
BG Publications Centers - Publishers
BH Research Facilities

C. Publications and Other Information Sources

CA Abstracting Services
CB Almanacs - Handbooks - Yearbooks
CC Bibliographies

CD Dictionaries
CE Directories
CF Encyclopedias
CG Indexing Services
CH Information Networks
CI Library Catalogs
CJ Periodicals - Newsletters
CK Photographs
CL Terminologies

D. Administrative Supports

DA Facilities - Equipment
DB Finances

E. Human Expertise

F. Awards

B. Descriptive Subject Headings

In developing some aids to facilitate access to resources, an inquiry was conducted with potential and actual users. From the questions, suggestions and inquiries of users, a list of descriptors was developed. The descriptors form the basis for the Descriptive Subject headings.

All materials classified by the Library of Congress are under the heading of Education, Adult. All of the headings are also in the Educational Resources Information Center (ERIC) Thesaurus with the exception of: LIFELONG LEARNING AND TRENDS. Only the headings in CAPITAL LETTERS are used. Each item may be indexed under one of the headings, but may also be entered under more than one heading with cross references.

Descriptive Subject headings are used in: CREA (Clearinghouse of Resources for Educators of Adults), Room 222 Huntington Hall, Syracuse University; Pamphlet File and Acquisition Lists of book collections in Bird Library; Collection of Masters

Theses and Doctoral Dissertations on Microfilms; and the index to the International Handbook of Resources for Educators of Adults. As other resources in adult education are developed at Syracuse University the Descriptive subject headings will continue to be used. Other individuals and agencies may also use the headings for indexing, filing and other purposes.

Appropriate subheadings may be developed and used by an individual library, clearinghouse, center or another unit. Subheadings have been developed at Syracuse University under some Descriptive Subject headings, but are not included in the following list.

Descriptive Subject Headings

00 GENERAL - more than 3 DSH

01 ACCREDITATION - continuing education unit (CEU) - special degrees - credits - certification

04 ADMINISTRATION - management

12 AGENCIES - organizations - sponsors

16 COMMUNICATIONS - dissemination

20 COMPARATIVE - international

24 COUNSELING - personnel - tests

28 EVALUATION

32 FINANCES - budgeting

36 FOUNDATIONS - definitions - assumptions - rights - freedoms - philosophy - theories

40 FUTURES - planning

44 HISTORY

48 INSTRUCTION - methods - materials - facilities - equipment

52 LEARNING - psychology - motivation

56 LEGISLATION - policy

60 LIFELONG LEARNING - lifelong education - education permanente

62 PROGRAMS

64 PROGRAM DEVELOPMENT - needs - objectives

68 PUBLIC RELATIONS - promotion - marketing

72 RESEARCH - problem solving

76 RESOURCES - publications

80 STATISTICS

82 STUDENTS - adults - learners - characteristic

84 TEACHERS - faculty - program administrators - staff

88 TRENDS

C. Alpha-Numeric Code

An Alpha-Numeric code was developed to give identification to individual resources. The code provides access to: the category of resources, the international scope, the country and the title of the unique entry.

It is used as the basic classification for some items of the Syracuse University Publications in Continuing Education (SUPCE); Clearinghouse of Resources for Educators of Adults (CREA) and other resources. For example, the items in the International Handbook of Resources for Educators of Adults are coded using the Alpha-Numeric code. The International Handbook is coded CB.6.US.In18.

D. Bibliographic/Annotation Form

A form has been developed to record basic information about a specific resource. The form is inclusive of most

related data or information that might be required. For any one item all of the data may not be available or necessary for a given purpose. Space is provided for the Categories of Resources; the Descriptive Subject headings; and the Alpha-Numeric Code described above.

Descriptive Subject headings are used whenever possible in the text of the annotations.

The Aids to Access have been developed by the cooperation of many individuals and organizations. Some funds for the project are available from the Fund for Adult Education terminal grant.

The publication is: AIDS TO ACCESS - RESOURCES FOR EDUCATORS OF ADULTS, MS1, CREA #1375, Alexander N. Charters, Syracuse University Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1977.

RESOURCES FOR EDUCATORS OF ADULTS

BIBLIOGRAPHIC/ANNOTATION FORM

Alpha-Numeric Code:

Descriptive Subject Heading(s):

Source: Library of Continuing Education Dewey Pamphlet ERIC

CREA Govt/Doc Other

Call No:

Author:

Title:

Title of Series:

Publisher:

Printer:

Date: Edition: Copyright: Yes____ No ____

Table of Contents: Yes ____ No ____ Cost:

Bibliography: Yes ____ No ____ Appendix: Yes ____ No ____

Footnotes: Yes ____ No ____ Index: Yes ____ No ____

Language(s):

Country - Region(s):

Format: Pages:_____ Length: _____ Time:_____

Radio-TC: Station Date

Key Issues - Annotation:

Outline:

ATTACHMENT - E.G. Copy of Table of Contents
May use other side

ANC - July, 1979

III

RESOURCES

The following are some of the resources and activities related to adult and continuing education at Syracuse University. Each one is an integral part of the comprehensive resource program for educators of adults.

Syracuse University recognizes that substantial resources are held by many individuals, organizations and agencies locally, state-wide, nationally and internationally. Syracuse University continues to be active in promoting relationships with and among them. Syracuse University considers itself as a continuing part of this growing resource base for educators of adults--world wide.

It is noted that the resources at Syracuse University are primarily in the English language. There is, however, a substantial number of items in others languages as well. Relationships with resource bases in other countries and languages are being developed and encouraged.

Syracuse University Library continues to provide basic services and funds for acquisitions as well as professional staff and other support services. The School of Education has also provided time of faculty to assist in the development of resources. To complement this substantial base there have been generous contributions by many individuals, organizations and agencies. The contributions have been of print and nonprint items, manuscripts, photographs, services, and financial grants. Financial aid has been received from

UNESCO; Ford Foundation; Fund for Adult Education, including a terminal grant. All items are acknowledged and are processed according to the agreed arrangements.

SCHOOL OF EDUCATION--ADULT EDUCATION AREA

The Graduate Program in Adult Education was established as an Area of the School of Education in 1952. Each matriculated student designs an individual program in accordance with the guidelines of the Adult Education Area. Student achievement is recognized by the award of MA, Certificate of Advanced Studies (CAS), Ed.D. or Ph.D. by the Graduate School and/or the School of Education. Students may also receive a Certificate in Gerontology from the All-University Gerontology Center. Non-matriculated students may register for the individual courses in the Adult Education Area (ATE).

Educators of adults particularly in the Graduate Program are usually associated with an adult education agency such as: government voluntary organizations, health related agencies, professions, business, industry, religious groups, colleges, universities, public schools and libraries. Educators of adults from other countries contribute to the international nature of the program.

The Adult Education Area is one of four areas of the Division of Educational Development and Administrative Studies of the School of Education.

LIBRARY OF CONTINUING EDUCATION

In 1964 Syracuse University received support from the United States Office of Education to develop the Library of Continuing Education (L.C.E.). The grant was for a three year period in the amount of $249,000. These funds were used to plan and establish a model comprehensive national library for adult education.

The project was located in offices and appropriate facilities at the Continuing Education Center at Roney Lane.

All of the existing adult education collections and materials at Syracuse University were assimilated as a part of LCE, which from its inception was an integral part of Syracuse University Libraries. In 1964 when Syracuse University began to convert from the Dewey Decimal system to the Library of Congress system, the LCE collection was the first to be converted. The integration into the University Library was further facilitated by the move in 1973 of LCE into the Ernest S. Bird Library building.

The LCE retains its national and international identity but its operations are an integral part of Syracuse University Libraries.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--BOOK COLLECTION

The basic collection of adult and continuing education materials is in Bird Library. The book collection has been accumulating for several decades. It is the policy to acquire all books in adult and continuing education as well as related fields that are in the English language.

The basic book collection is provided by Syracuse University Libraries. Other contributions include: the gift of the working staff library of the FAE when it was disbanded in 1961; some terminal funds from FAE; and gifts from many educators of adults and organizations.

An acquisition list of book holdings is in process. Items are listed alphabetically by title, under Descriptive Subject headings and updates of listings may be provided.

The publication is: BOOKS ON ADULT EDUCATION. ACQUISITION LIST OF HOLDINGS, BY DESCRIPTIVE SUBJECT, in Bird Library, Alexander N. Charters, Compiler. Syracuse University Publications in Continuing Education. MS12 in process.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--PERIODICALS AND NEWSLETTERS

The periodicals and newsletters at Syracuse University have been reviewed in terms of significance to educators

of adults. Over a period of years publications have been added and back sets are being secured. The completeness of different titles and series varies.

The basic collection housed in Bird Library has been augmented by the collection in Clearinghouse of Resources for Educators of Adults which is sponsored by the Division of Continuing Education, New York State Education Department.

The items are listed with the title, location at Syracuse University, the frequency of publication, date of first issue, date of first issue at Bird, and call number.

There are 95 periodicals and about 40 newsletters in Bird; and 37 periodicals and 96 newsletters in CREA. The publication is: PERIODICALS, NEWSLETTERS AND INDEXES IN E.S. BIRD LIBRARY AND CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS, CREA #1371, Alexander N. Charters and Donald P. Holmwood, Syracuse University Publications in continuing Education, 220 Huntington Hall, Syracuse, N.Y. 13210 USA 1978.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--PAMPHLET FILE

The pamphlet file located in the Education and Social Science section on the fourth floor of E. S. Bird Library contains over 2,000 items in the field of adult education. Each of these items is listed alphabetically by author card and housed in the special card catalog located on the fourth floor. The material is classified in the Pamphlet

File under the subject: Education, Adult. Under this subject each of the items has been classified under one or more Descriptive Subject headings. Each item is listed alphabetically by title. Update listings of acquisitions will follow the same procedure.

The items have been collected by Syracuse University over a period of many years. A substantial part of the collection has been donated by individuals, agencies and organizations in adult education. Gifts continue to be welcomed. Some funds for the project are available from the FAE terminal grant.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--AUDIO TAPES,
MEDIA COLLECTION

Sustained, systematic efforts over the years have been made to have print materials accessible at Syracuse University. Recently this effort has been extended to the non-print materials. A substantial addition of audio-tapes provides additional resources for the use of educators of adults. The entire media collection has been processed into the Ernest S. Bird Library. Each media item has been cataloged by title, series, subject, author, speaker or discussant (including date where available). These cards are filed in the main card catalogs of the Bird Library. Thus the user may consult the

same card catalog for both print and non-print material.

The user may borrow the media material by the same procedures as for print material. The library will make a cassette from a copy of the open reel, record or cassette. The cassette is copied and then made available to the user.

Some funds for the project are available from the FAE terminal grant.

The publication is: AUDIO TAPES - E.S. BIRD LIBRARY (CC.6.US.Au20), CREA #1367, compiled by Alexander N. Charters, Syracuse University Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1976.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--ADULT EDUCATION MASTERS THESES AND DOCTORAL DISSERTATIONS

Bird Library is collecting microfilms of masters theses and doctoral dissertations in adult and continuing education written prior to July 1978. After that date only a list is made and reference given to the source. Bird Library may purchase selected items from the list.

The Adult education masters theses and doctoral dissertations on microfilm are primarily from the United States. For each of over 700 microfilms there is a subject card, author card, and title card as well as a microfilm card number in the main card catalog.

Each microfilm also has been classified under one or more Descriptive Subject headings.

A gift for the publications was made from the University Council for Education for Public Responsibility.

A list of microfilms in alphabetical order by title under Descriptive Subject headings is published in:

Adult Education
Masters Theses and Doctoral Dissertation
on microfilm in Syracuse University Libraries
1977 (CC6.US.Ma20)

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

Syracuse University Libraries has the complete ERIC collection on microfiche and all paper indexes and abstract journals. Information in the ERIC data base is available through computer search. Assistance for developing a search is available at the Reference Department, Bird Library.

ERIC/AE was located at Syracuse University from 1967 to 1972 at which time it was moved and combined with Vocational and Career Education at Ohio State University. During the period of its operation, Syracuse University received $700,000 from the Office of Education.

ERIC/Information Resources has been established at Syracuse University since 1977 and is housed in Huntington Hall.

The ERIC Collection is available in over 800 agencies and institutions in the United States, foreign countries as well as at some international organizations such as the International Bureau of Education.

The resources are available to all Syracuse University faculty, staff, students and members of the community.

ERNEST S. BIRD LIBRARY--SEARCH SERVICES

In addition to the ERIC data base, there are many data bases available for bibliographic searching by computer which are of interest to the adult educator. At Bird Library they include:

Psychological Abstracts
Sociological Abstracts
Public Affairs Information Service
Social Science Citation Index
New York Times Data Bank

Three commercial data services, Lockheed's Dialogues, S DC's Orbit, and BRS (Bibliographic Reference Service) have provided access to these data bases. These search services are available at Syracuse University. Search services are provided by reference librarians at Bird Library for a fee.

ERNEST S. BIRD LIBRARY--THE PAUL HOY HELMS LIBRARY IN LIBERAL ADULT EDUCATION

The collection in Liberal Adult Education began in 1968 following the death of Paul Hoy Helms, a graduate of Syracuse University and a Vice Chairman of the Fund for Adult Education. It is an integral part of Bird Library.

A grant of $10,000 was received from FAE to be expended over a fifteen year period.

The books for the collection were accumulated on the basis of recommendations from a faculty selection committee. In 1973 the list of all acquisitions as of that date was published.

The publication is: THE PAUL HOY HELMS LIBRARY IN LIBERAL ADULT EDUCATION (CC.6.US.Pa08), CREA #1368, compiled by Alexander N. Charters, Syracuse University Adult Education Area, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1973.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--OMNIBUS SERIES

Copies of the kinescopes of the Omnibus Series were a part of the significant print and non-print collection that was given to Syracuse University by the FAE when it ceased its operations in 1961.

The kinescopes of the programs have been available for use since 1975 in Bird Library, SYNAPSE, the Film Library and the Department of Radio and TV. The Center for Instructional Development, the Library of Continuing Education and FAE funds have made it possible to have a video tape made of each of the 245 programs that were produced on kinescope. The video tapes are now available in the Media Services collection of the Bird Library. The original kinescope copy is now kept and is available only for research use.

The publication list of this collection is: OMNIBUS SERIES - E.S. BIRD LIBRARY (CC.6.US.Om19), CREA #1369, compiled by Alexander N. Charters, Syracuse University Adult Education Area, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1976.

The resources are available to all Syracuse University faculty, staff, students, and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

ERNEST S. BIRD LIBRARY--GEORGE E. ARENTS RESEARCH LIBRARY--ARCHIVES AND MANUSCRIPTS

Associations in the field of adult and continuing education are part of an on-going collection of the George F. Arents Research Library which is housed in Bird Library.

The collections include the contributions of over 30 leaders and organizations in the field of adult education. The extent of the collection is 734 boxes and 20 packages, processed and shelved extending over 390 linear feet.

Some funds were provided by the Laubach family and from the FAE terminal grant. The University Council for Education for Public Responsibility also made a contribution to the publication.

At designated times recently acquired items from donors are processed and shelf lists made available. Description of the holdings are published in:

THE LAUBACH COLLECTION (BA.6.US.La03), CREA #1224, compiled by Deborah R. Chmaj and Menbere Wolde, Syracuse University, Syracuse, N. Y. 13210 USA 1974. 164 linear ft.

ADULT AND CONTINUING EDUCATION COLLECTIONS. A DESCRIPTIVE LIST OF MANUSCRIPT HOLDINGS IN SYRACUSE UNIVERSITY LIBRARIES (BA.6.US.Ad03), CREA #1040, compiled by Alexander N. Charters, Syracuse University Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1977. 204 pg. 228 linear ft.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Zerox copies of materials are available for a fee. Contact the George Arents Library of E.S. Bird Library for information.

SYRACUSE UNIVERSITY PUBLICATIONS IN CONTINUING EDUCATION

In 1968 the various publications in adult and continuing education were brought together as an office entitled Publications in Continuing Education. In 1968, when the Center for the Study of Liberal Education for Adults (CSLEA) was discontinued, Syracuse University Publications in Continuing Education (SUPCE) took over its publication program. In 1969 the American Foundation for Continuing Education (AFCE) moved its operations to Syracuse University.

Some assets of AFCE were received by Syracuse University which provided funds to move the materials and to set up an inventory and sales procedure. Some funds were also available to expand the publication program.

In 1969 the Ford Foundation gave Syracuse University SUPCE a grant of $100,000 to be expended over a five year perioe. Funds are also received from royalties and sales. UNESCO has also contributed funds for designated projects.

The distribution of and accounting procedures for publications have been moved to the Printing Office of the University. There is a charge for each of the publications.

A copy of each SUPCE publication is being processed into Bird Library. In most cases the publications are available in ERIC.

All publications now a part of SUPCE are listed in:

PUBLICATIONS IN CONTINUING EDUCATION, MS4, CREA #1376, Alexander N. Charters, Syracuse University Publications in Continuing Education, Syracuse, N. Y. 13210 USA 1978. 33 pg. 296 publications.

The publication list and order form are available from, and orders may be placed with:

Printing Office
Syracuse University
125 College Place
Syracuse, N. Y. 13210

The publications are usually sent by airmail anywhere in the world.

The resources are available to all Syracuse University faculty, staff, students and members of the community. Inter-library loans and other cooperative arrangements are available to colleagues in other institutions and agencies.

GEORGE E. ARENTS RESEARCH LIBRARY-- PHOTOGRAPH COLLECTION

In the files and collections that the Center for the Study of Liberal Education for Adults (CSLEA) gave to Syracuse University was a substantial number of photographs collected on a world wide basis. The Fund for Adult Education (FAE) subsequently contributed its collection. These items were complemented by the gifts from many individuals and organizations.

This collection of photographs is related to adult education. Now approximately 10,000 items in the collection are being processed.

Some funds for the project have been provided from the FAE terminal grant.

The resources are available to all Syracuse University faculty, staff, students and members of the community.

GEORGE E. ARENTS RESEARCH LIBRARY--ORAL HISTORY

Beginning in the early 1960s there began a project to record some of the educators of adults who visited Syracuse. Later some tapes were made at the 1969 Galaxy Conference of Adult Education Organizations. An interview schedule was developed but only a few tapes were made.

Syracuse University is collecting the tapes and products of Oral History and related projects.

THE WILLIAM PEARSON TOLLEY MEDAL AWARD

The William Pearson Tolley Medal for Distinguished Leadership in Adult Education is awarded to selected educators of adults on an international basis. A presentation is made by the recipient at an awards dinner at Syracuse University. The presentations are published by SUPCE.

Dr. Tolley when Chancellor of Syracuse University, personally made the contribution to endow the medal. The Board of Trustees subsequently named the medal in his name and approves the nominations of recipients.

Recipients have been:

1966 Cyril O. Houle
1969 M. S. Mehta
1970 Sidney Raybould
1971 Kenneth G. Bartlett
1973 J. Roby Kidd
1975 Lalage Bown
1979 Thurman White

VISITING EDUCATORS OF ADULTS PROGRAM

Educators of adults who are leaders in their countries frequently visit Syracuse University. They may be in the United States to participate in conferences; to use the resources for educators of adults; to receive the William P. Tolley Award; to make presentations at Syracuse; to write; and/or to share experiences with colleagues.

While guests at Syracuse University they are given full access to the resources for educators of adults. As appropriate, they may be assisted with personal accommodation, as well as being provided with publications and extended other courtesies in order that their visit may be mutually rewarding.

Some funds are available from the fund established in the name of A. A. Liveright.

MARGARET AND ALEXANDER CHARTERS AWARD

A restricted account at Syracuse University in the names of Margaret and Alexander Charters has been established.

An award is usually made on an annual basis for the best manuscript by an active matriculated student in the Adult Education Area. An award of $200 will be made to each recipient. If the paper has not been published, it may be published in the MS series of SUPCE (in lieu of cash award).

RESEARCH PROJECTS AND GRANTS

Research grants serve the specific objectives of the project and often provide resources that may continue to be used. A significant project in this respect was Continuing Education for Health Manpower project sponsored by the Regional Medical Programs Service of Health, Education and Welfare. Parts I and II were published by HEW "Fostering the Growing Need to Learn." It had a second printing. Copies of all annotated materials (440-terms) and many others are now integral parts of Bird Library.

Other projects and grants include one to University College by the Carnegie Corporation and the Fund for Adult Education which provided significant resources for adult education.

Some of the materials and other resources remain as part of the resources available to educators of adults. Some publications are:

FOSTERING THE GROWING NEED TO LEARN, Parts I and II. Regional Medical Programs Service, U.S. Government Printing Office, Washington, D.C., 1974.

A REPORT OF SOME SIGNIFICANT ACTIVITIES IN CONTINUING EDUCATION, EDUCATION FOR HEALTH MANPOWER IN THE UNITED STATES, Part II, Syracuse University, 1974.

A CRITIQUE OF DESCRIPTORS OF FIVE TERMS IN CONTINUING EDUCATION, FOR HEALTH MANPOWER, Syracuse University, 1974.

The completed projects too are resources. During the projects opportunities are available for faculty and staff to participate in learning experiences as staff members, consultants or research assistants.

CLEARINGHOUSE OF RESOURCES FOR
EDUCATORS OF ADULTS

The Clearinghouse of Resources for Educators of Adults (CREA) was established at Syracuse University as a project under a grant from the Division of Continuing Education, New York State Education Department. Syracuse University is to make information about resources and materials available to educators of adults in New York State. The Clearinghouse identifies, processes, disseminates, and evaluates information about resources for educators of adults. It also prepares and disseminates bibliographies, acquisition lists, annotated Newsletters and Federal Register Review. In addition, it prepares and sets up exhibits and visual displays at state, national and international meetings; and responds to requests for specific information. It is an on-going operation that is expanding to meet identified and selected needs. It is characterized by being responsive in an efficient and effective way to the needs of the present and potential users and of the Division of Continuing Education.

Graduate students in the Adult Education Area serve as graduate assistants in the project.

Efficient and effective processes and procedures enable CREA to disseminate its resources appropriately. The Newsletter and other communications keep the educators of adults informed of acquisitions and other resources as they are developed and made available.

It has been funded by the Division of Continuing Education, State Education Department of New York State in: 1975-76, $30,855; 1976-77, $55,000; 1977-78, $74,905; 1978-79, $67,500; 1979-80, $61,000.

The publications are:

ACQUISITION LIST, CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS: BY DESCRIPTIVE SUBJECT HEADINGS (CC.6.US.Ac12) CREA #1366, Alexander N. Charters and Donald P. Holmwood, 1978.

NEWSLETTERS, CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS, January 1975-June 1978 (CC.6.US.Cr05) CREA #1377, Alexander N. Charters and Donald P. Holmwood, Federal Register Review.

PROFESSIONAL DEVELOPMENT FOR EDUCATORS OF ADULTS: A BIBLIOGRAPHY (CC.6.US.Pr04) CREA #1382, Alexander N. Charters and Donald P. Holmwood, 1977. 111 pg. ERIC - 440, CREA - 50 items.

COMMUNITY EDUCATION: AN ANNOTATED BIBLIOGRAPHY CREA #1591, Alexander N. Charters and Edward J. Gschwender, 1979.

The Clearinghouse is available to all educators of adults in New York State and to some selected practitioners and researchers nationally and internationally.

CREA is a project of the School of Education.

The resources are available also to all Syracuse University faculty, staff, students and members of the community. Cooperative arrangements are available to colleagues in other institutions and agencies.

PROGRAMS FOR ADULTS AT SYRACUSE UNIVERSITY

Many colleges, centers and units of Syracuse University offer programs in the field of adult and continuing education. Their primary and major concern is to provide learning

opportunities for adults. They also have concerns with professional development of their own staff. They may provide resources for educators of adults or in cooperation with other agencies. They may also offer programs for educators of adults outside of the agencies, Visits, internships and other activities may be available through individual arrangements by educators of adults.

The resources include University College, the continuing education department of Syracuse University, the All-University Gerontology Center and the Division of International Programs abroad.

THE METROPOLITAN SYRACUSE COMMITTEE FOR ADULT EDUCATION

The members of the Metropolitan Syracuse Committee for Adult and Continuing Education are staff members, officers and/or officers of adult education agencies in the metropolitan area. It is a Syracuse Community activity in which faculty and staff members of the Adult Education Area were active in founding and continue to be active.

Its purposes are to provide a forum for: the discussion of programs and issues in adult education; the members to become better acquainted with each other and more knowledgeable about adult education programs and agencies; and to arrange for and/or conduct activities as the Committee wishes.

The Committee has sponsored three editions of a directory of adult education agencies. Agencies donate staff time to prepare the directories and pay for the printing.

Visits to the agencies, internships, and other activities may be arranged individually between educators of adults and the agency.

The membership and meetings held about once a month are free to any individual who wishes to be identified as an educator of adults.

ADULT EDUCATION ORGANIZATIONS AND ASSOCIATIONS

Faculty, staff members and students of Syracuse University frequently participate as members in the activities of professional associations and organizations identified with adult and continuing education. These organizations may be at the local, state, national and international level. Through these contacts educators of adults associated with Syracuse University may have access to the organizations.

REFERENCES

1. Charters, Alexander N. "Professional Development for Educators of Adults. November 1977. English and Spanish editions.

2. Charters, Alexander N. "Information Resources for Educators of Adults." Syracuse University, July 1979.

3. Charters, Alexander N. Aids to Access - Resources for Educators of Adults. Syracuse University, 1978.

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LIST OF PUBLICATIONS RELATED TO SYRACUSE UNIVERSITY RESOURCES FOR EDUCATORS OF ADULTS

Call numbers are given for Library of Congress (Bird Library), CREA and ERIC where appropriate:

ACCESSIBILITY TO RESOURCES FOR EDUCATORS OF ADULTS. MS9, (CREA #1380), Alexander N. Charters. Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1977. (LC 5219 C45 A2).

ACQUISITION LIST PAMPHLET FILE - E. S. BIRD LIBRARY (CC.6.US.Acl2b), (CREA #1370), Compiled by Alexander N. Charters. Syracuse University Clearinghouse of Resources for Educators of Adults, 224 Huntington Hall, Syracuse, N. Y. 13210 USA 1977. 742 items. (LC 5219 C45 A27) (ED 162 671).

ACQUISITION LIST, CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS: BY DESCRIPTIVE SUBJECT HEADINGS (CC.6.US. Acl2), (CREA #1366), Alexander N. Charters and Donald P. Holmwood. Syracuse University Clearinghouse of Resources for Educators of Adults, 224 Huntington Hall, Syracuse, N. Y. 13210 USA 1978. 84 pg. 1,406 items. (LC 5219 C45 A25).

ADULT AND CONTINUING EDUCATION COLLECTIONS, A DESCRIPTIVE LIST OF MANUSCRIPT HOLDINGS IN SYRACUSE UNIVERSITY LIBRARIES (BA.6.US.Ad03), (CREA #1040), Compiled by Alexander N. Charters. Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1977. 204 pg. 228 linear ft. (LC 5215) (ED 167 702).

ADULT EDUCATION MASTERS THESES AND DOCTORAL DISSERTATIONS - ON MICROFILM IN SYRACUSE UNIVERSITY LIBRARIES (CC.6.US. Ma20), (CREA #1039), Compiled by Alexander N. Charters. Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1977. 159 pg. approx. 1,200 items. (LB 2381 S95) (ED 164 793).

AIDS TO ACCESS - RESOURCES FOR EDUCATORS OF ADULTS. MS1, (CREA #1375), Alexander N. Charters. Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1978. 28 pg. (LC 5219 C45 A38) (ED 168 598).

AUDIO TAPES - E. S. BIRD LIBRARY (CC.6.US.Au20), (CREA #1367), Compiled by Alexander N. Charters. Syracuse University Adult Education Area, 220 Huntington Hall, Syracuse, N. Y. 13210 USA 1976. 15 pg. 254 items. (LC 5219 C45 A9).

COMMUNITY EDUCATION: AN ANNOTATED BIBLIOGRAPHY (CREA #1591), Alexander N. Charters and Edward J. Gschwender. Syracuse University, Clearinghouse of Resources for Educators of Adults, 224 Huntington Hall, Syracuse, N. Y. 13210 USA, 1979.

DESARROLLO PROFESIONAL DE EDUCADORES DE ADULTOS. MS3 (CREA #1383), Alexander N. Charters. Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1977. 34 pg. (LC 5219 C45 P7218).

INTERNATIONAL HANDBOOK OF RESOURCES FOR EDUCATORS OF ADULTS (CB.6.US.Inl8), (CREA #1073), Edited by Alexander N. Charters. Syracuse University Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1978. 82 pg.

THE LAUBACH COLLECTION (BA.6.US.La03), (CREA #1224), Compiled by Deborah R. Chmaj and Menbere Wolde. Syracuse University, Syracuse, N. Y. 13210 USA, 1974. 164 linear ft. (ED 166 363).

NEWSLETTERS, CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS. January 1975-June 1978. (CC.6.US.Cr05), (CREA #1377), Alexander N. Charters and Donald P. Holmwood. Syracuse University Clearinghouse of Resources for Educators of Adults, 224 Huntington Hall, Syracuse, N. Y. 13210 USA, 1978. 30 Newsletters, 21 Fed. Registers.

OMNIBUS SERIES - E.S. BIRD LIBRARY (CC.6.US.Oml9), (CREA #1369), Compiled by Alexander N. Charters. Syracuse University Adult Education Area, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1976. 35 pg. 223 items. (LC 5219 C45 045) (ED 166 362).

THE PAUL HOY HELMS LIBRARY IN LIBERAL ADULT EDUCATION (OC.6.US. Pa08), (CREA #1368), Compiled by Alexander N. Charters. Syracuse University Adult Education Area, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1973. 53 pg. 733 items. (LC 5219 C45 P3) (ED 162 672).

PERIODICALS, NEWSLETTERS AND INDEXES IN E.S. BIRD LIBRARY AND CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS. MS 18, (CREA #1371), Alexander N. Charters and Donald P. Holmwood. Syracuse University Clearinghouse of Resources for Educators of Adults, 224 Huntington Hall, Syracuse, N. Y. 13210 USA, 1978. Bird - 95 periodicals, 12 indexes; CREA - 96 newsletters, 37 periodicals. (LC 5219 C45 P4) (ED 162 670).

PROFESSIONAL DEVELOPMENT FOR EDUCATORS OF ADULTS: A BIBLIOGRAPHY (CC.6.US.Pr04), (CREA #1382), Compiled by Alexander N. Charters and Donald P. Holmwood. Syracuse University Clearinghouse of Resources for Educators of Adults, 224 Huntington Hall, Syracuse, N. Y. 13210 USA, 1977. 111 pg. ERIC - 440 items; CREA - 50 items. (LC 5219 C45 P72) (ED 159 438).

PROFESSIONAL DEVELOPMENT OF EDUCATORS OF ADULTS. MS2, (CREA #1381), Alexander N. Charters. Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1977. 19 pg. (LC 5219 C45 P72).

PUBLICATIONS IN CONTINUING EDUCATION. MS4, (CREA #1376), Alexander N. Charters. Syracuse University Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1978. 33 pg. 296 publications. (ED 166 361).

RESOURCES FOR EDUCATORS OF ADULTS. MS7, Alexander N. Charters. Syracuse University Resources in Adult Education. Syracuse University Publications in Adult Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1979.

SYRACUSE UNIVERSITY RESOURCES IN ADULT EDUCATION. MS7, (CREA #1406), Alexander N. Charters. Syracuse University Publications in Continuing Education, 220 Huntington Hall, Syracuse, N. Y. 13210 USA, 1978. 18 pg. (LC 5219 C45 59).